



TRAINING - TERMS AND CONDITIONS OF TRADE

- ✓ Fees are due for payment 14 days prior to commencement of the course.
- ✓ Full refunds are made for cancellations received in writing 14 days prior to program, with 50% refund for cancellations made within 14 days and prior to 7 days of commencement of course. No refunds 7 days or less prior to commencement.
- ✓ Participant substitution before the commencement of the course is welcome, just let us know the details. Multiple substitutes for one participant are not accepted.
- ✓ All work will be carried out in accordance with the Terms and Conditions document available from our website: <http://www.simmondsbristow.com.au/terms-conditions/>
- ✓ This training may (if not a workshop) qualify for GST exemption. You should contact your financial advisor to confirm your eligibility to claim GST exemption.
- ✓ Simmonds & Bristow retains the right to cancel or postpone open industry training if there are not enough students enrolled.
- ✓ For client specific training, any actual & reasonable costs incurred by Simmonds & Bristow prior to the cancellation will be deducted from the refund.
- ✓ If government funding is applied to your enrolment, additional terms and conditions may apply.