

Important Communication on Coronavirus (Covid-19)

Coronavirus (Covid-19) initiated in China in late 2019 and has spread to many countries around the world including Australia. The unfolding situation is extremely fluid and prone to change. Simmonds & Bristow is monitoring this daily and has been proactively updating our response to the current pandemic.

We aim to keep you up to date with the actions we are taking as a business to ensure we continue to support you and the wellbeing of our staff is not compromised. At Simmonds & Bristow, our key focus at this time is to ensure we support the safe supply of Drinking Water and treatment of Waste Water to our regional and remote communities that we support. To make sure we can provide this ongoing essential service to our clients, we have already been taking direct action including:

We are open for your Business

At this stage, our service remains with no disruption. Simmonds & Bristow have a Continuity of Business Plan designed to allow us to continue to service you. It comprises 4 stages:

1. Prevention
2. Preparedness
3. Response
4. Recovery

Prevention has included:

- ✓ Increased personal hygiene awareness, including effective hand washing techniques, adopting the PNG fist bump welcome and elbow pit cough containment;
- ✓ Increased awareness and use of PPE for microbiological protection – gloves, hand sanitation, eye and face protection, P2/N95 masks as appropriate;
- ✓ Increased workplace disinfection – eg. computer terminals, desks and benches & tools;
- ✓ Strict enforcement of medical treatment & home isolation of ill employees;
- ✓ Elimination of casual visitors to/from our offices and regional and remote treatment plant sites;
- ✓ Increased classroom hygiene;
- ✓ Keep calm and carry on.



Important Communication

We have just moved from Prevention to Preparedness

This will now include:

- ✓ All non-essential office staff will begin working from home across this week;
- ✓ Daily Management meetings for review and update of response to developing constraints;
- ✓ Self Isolation of 14 days any staff who are ill or have come in contact with symptoms;
- ✓ Self Isolation of 14 days any staff who have returned overseas;
- ✓ Implementation of prepared and tested IT tech package to provide ongoing communications during the pandemic across all business units and with you;
- ✓ Using technology to work remotely but remain in contact with the entire team and clientele;
- ✓ Briefed and prepared staff to work from home and in isolation at plant sites if and when required;
- ✓ Emergency work from home procedure ready to enact;
- ✓ Limit impact on clients and staff where possible;
- ✓ Planned replacement of our operators if and when required;
- ✓ Ongoing Access to our Engineers and Scientists for critical support and advice;
- ✓ Ongoing Access to our Operation and Maintenance services.

For Emergency Enquiries Call 1800 620 690

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Important Notice

There is no evidence of transmission of the virus by Drinking Water or Waste Water provides the water is adequately disinfected. Water Services Association of Australia provides some additional information of interest.

See: <https://www.simmondsbristow.com.au/wp-content/uploads/2020/03/COVID-19-Fact-Sheet-10032020.pdf>

Simmonds and Bristow are monitoring key websites for up to date information, including

World Health Organisation: www.who.int

Australian Government Department of Health: www.health.gov.au

All State and Territories Health Department sites

www.health.qld.gov.au ; www.health.nsw.gov.au ; www2.health.vic.gov.au ; www.dhhs.tas.gov.au ;

www.sahealth.sa.gov.au ; www.health.wa.gov.au ; www.health.nt.gov.au

Including industry association websites

Water Industry Operations of Australia: www.wioa.org.au

Water Services Association of Australia: www.wsaa.asn.au

To provide this information, we are drawing directly on advice and information provided by Federal, State & Local Government and Water authorities. Simmonds & Bristow is committed to implementing all recommended precautions from the World Health Organisation, Federal and State Health authorities (refer to www.who.int).

Simmonds & Bristow will update information during the current situation as needed. We have taken the necessary steps to provide continuity of supply of our resources to ensure we can make available our consulting, engineering, operations and maintenance to the water industry across Australia.

If you have any questions or require further information

Please contact us on 1800 620 690



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