

Operator Checklist

Operator:

Site:

Every time that you arrive at a site you need to assess the current status of the water treatment plant so that any issues/problems/opportunities for improvement can be identified.

What to Do When	Check If Done
Check Security	<input type="checkbox"/>
Check for Alarms	<input type="checkbox"/>
Complete JSA's	<input type="checkbox"/>
Find SOPs	<input type="checkbox"/>
Review Previous Reports and Data	<input type="checkbox"/>
Check Flows and Record Flow Meter Readings	<input type="checkbox"/>
Walk the Plant Checking for Leaks and/or Anomalies (visual, odd noises, different/bad smells, vibrations, apparatus temperatures, amp meter readings, etc.)	<input type="checkbox"/>
Appraise General Housekeeping	<input type="checkbox"/>
Check all Dosing Pumps and Chemical levels and Drop Tests as Required	<input type="checkbox"/>
Confirm Plant Equipment is Running to Specification, Log Observations & Lock Out/ Tag Out if Necessary	<input type="checkbox"/>
Check All Test Equipment, Log Observations & Lock Out/ Tag Out if Necessary	<input type="checkbox"/>
Perform Water Testing as required by Daily/Weekly/Monthly program (pH, Turbidity, Chlorine, Lab Analysis, Jar Test if Available. Economise Chemical Use!	<input type="checkbox"/>
Record Test Results and Check Against Required Limits; Record calibration results.	<input type="checkbox"/>
Resample and/or Retest, (perhaps after you recalibrate equipment) to Confirm Unusual Results if Observed	<input type="checkbox"/>
Notify Your Supervisor of Unusual Observations, Equipment Faults or Test Results	<input type="checkbox"/>

If There Is A Problem: Call Simmonds & Bristow For Support!

07 3434 3800

