



# Site & Safety Assessment Checklist

## POMS Self-Check for STP

### Personnel Safety

- ☐ PPE available and in use
- ☐ First aid kits fully stocked and accessible
- ☐ Safety showers and eyewash stations functional and unobstructed
- ☐ Staff trained in emergency procedures
- ☐ Incident reporting system in place and used
- ☐ Noise levels within safe exposure limits
- ☐ Safe access to elevated areas
- ☐ Signage on confined space hazards displayed

### General Site Conditions

- ☐ Site perimeter fencing intact and secure
- ☐ Entry/exit gates functional and lockable
- ☐ Site signage in place (hazard, emergency, restricted access)
- ☐ Roads and pathways clear and in good condition
- ☐ Emergency assembly points clearly marked
- ☐ Lighting adequate for operational and security needs
- ☐ Vegetation managed to reduce fire and pest risks

### Chemical and Hazardous Material Management

- ☐ Chemicals stored in banded, ventilated, and clearly labelled areas
- ☐ SDS available for all chemicals on site
- ☐ Spill kits available and fully stocked
- ☐ Chemical containers undamaged and not leaking
- ☐ Emergency shut-off systems accessible and tested
- ☐ Chemical dosing systems maintained and enclosed where required

### Electrical and Mechanical Safety

- ☐ Electrical panels closed, labelled, and unobstructed
- ☐ Lock-out/tag-out procedures followed during maintenance
- ☐ No exposed wiring or damaged cables
- ☐ Motor and pump guards installed and intact
- ☐ Generators tested and maintained
- ☐ Ladders, tools, and equipment stored correctly

### Fire Safety

- ☐ Fire extinguishers present, serviced, and accessible
- ☐ Fire alarms and detectors functional
- ☐ Flammable materials stored correctly
- ☐ Emergency evacuation maps displayed

### Environmental Protection

- ☐ Stormwater drains protected from contamination
- ☐ Bunds and sumps free from overflow
- ☐ Waste disposed of appropriately
- ☐ Odour controls in place and effective
- ☐ No evidence of spills or illegal discharge

### Documentation and Records

- ☐ Site safety induction completed
- ☐ Risk assessments and SWMS current
- ☐ Maintenance logs up to date
- ☐ Emergency contact lists posted

**Use the following 2 Checklists to assess your STP. Return this assessment to S&B to get started on your Plant Operations & Maintenance Service package!**





# Plant Performance Checklist POMS Self-Check for STP

## Effluent Compliance Review

- ☐ Review effluent sampling and analysis for compliance

## Equipment Performance

- ☐ Equipment failures in the past 6 months
- ☐ Urgent maintenance planned in the next 6 months
- ☐ Major maintenance planned for 6–12 months ahead

## Compliance with EA Conditions

- ☐ General
- ☐ Air
- ☐ Water
- ☐ Stormwater
- ☐ Land application
- ☐ Noise
- ☐ Waste
- ☐ Monitoring and reporting

## Pump Station Inspection

- ☐ Operational status
- ☐ Security
- ☐ Environmental compliance

## STP Facility Inspection

- ☐ Operational performance
- ☐ Sludge levels
- ☐ Site security
- ☐ Environmental compliance

## Wet Weather Storage Dam

- ☐ Current water level
- ☐ Algae presence
- ☐ Operational status
- ☐ Security
- ☐ Environmental Compliance

## Irrigation System Inspection

- ☐ Irrigation flow rates
- ☐ Operational status
- ☐ Security
- ☐ Environmental compliance

## Irrigation Areas Inspection

- ☐ Evidence of irrigation activity
- ☐ Site condition and operation
- ☐ Security
- ☐ Environmental compliance

**CONTACT US**

07 3434 3800 | 1800 620 690 | [help@simmondsbristow.com.au](mailto:help@simmondsbristow.com.au)  
Or use our [QR code](#) and Quote: **POMS** with your Enquiry

